

Reason for the application

Pre-approval application

Rebate application

Information on the applicant

Complete this section if you are a company or an organization.

Type of applicant: Syndicate of co-owners Building promotor, manager or owner

Other: _____

Name: _____ Québec enterprise number: _____

Address: _____ Suite or P.O. box: _____

Municipality: _____ Province: Québec Postal code: _____

Representative

Last name: _____ First name: _____

Email: _____ Telephone: _____

Complete this section if you are an individual.

Type of applicant: Owner of a multi-unit building Owner of an electric vehicle

Last name: _____ First name: _____

Social insurance number (SIN)

Individuals must provide Transition énergétique Québec with their social insurance number (SIN) when applying for a rebate.

IMPORTANT: You do not have to enter your SIN on the form or in any other written communication. You will be contacted by a TEQ representative who can obtain this information verbally from you.

Address: _____ Apartment number or unit: _____

Municipality: _____ Province: Québec Postal code: _____

Telephone: _____ Email: _____

Language of communication: French English

Total number of residential units or co-ownerships (condominiums) in the building where the station is installed: _____

Information on the electric vehicle (optional)

If you have indicated that you are the owner of an electric vehicle, please specify:

Make: _____ Model: _____ Version: _____

Vehicle identification number (VIN): _____ Licence plate number: _____

Information on the charging station for a multi-unit building

Number of charging stations covered by this application: _____

If your application covers several different charging station models, use the appendix.

Make: _____ Model: _____

Number of connectors: _____

Type of acquisition

Purchase Lease

Purchase price (before taxes): _____

Purchase date*: _____ (dd/mm/yyyy) Lease start date*: _____ (dd/mm/yyyy)

*For rebate applications only.

Charging stations covered by this application will be used solely to recharge electric vehicles belonging to the residents of the multi-unit building, for a period of at least 3 years. Yes No

Installation information

Electrical contractor

Company name: _____ RBQ licence no.: _____

Installation cost (before taxes): _____ Installation date*: _____ (dd/mm/yyyy)

*For rebate applications only.

Installation location (if different from the applicant's address provided above)

Address: _____ Suite or P.O. box: _____

Municipality: _____ Province: Québec Postal code: _____

Total Financial Assistance

If you have filed an application for financial assistance from a similar program offered by another government department or agency or from an energy distributor, please complete the table below.

Organization	Program Name	Amount Requested	Amount Obtained

Obligations of the applicant

- > The charging station(s) covered by this application as well as the work to install the electrical power supply may not be covered by financial assistance from another program funded by the 2013-2020 Climate Change Action Plan.
- > The charging station(s) must remain in operation for at least three years and serve the sole purpose of recharging electric vehicles belonging to the residents of the multi-unit building.
- > The financial assistance obtained from complementary programs (not funded by Quebec's Green Fund (Fonds vert)) combined with the financial assistance claimed in connection with this program does not exceed 75% of total eligible expenses.

Declaration, consent and tax credit

I acknowledge that the information provided in or in respect of this application will be used by Transition énergétique Québec (TEQ) and by the supplier designated by it to manage the financial assistance payable under the program, among other things to verify eligibility, pay the financial assistance and assess and monitor the program. Only those employees assigned to these tasks will have access to the information they require for their work. This information may also be transmitted to other government departments and agencies for the purpose of implementing and overseeing the Roulez vert program. I understand that failure to provide the required information will prevent my application from being processed.

I understand that the application review process may be delayed or the application may be deemed ineligible for financial assistance if I fail to comply with all the terms and conditions set out in the detailed applicant guide and in the normative framework.

I acknowledge that if the charging station(s) and their installation no longer comply with the requirements set out in the detailed applicant guide and the normative framework, TEQ may require that the financial assistance granted be refunded. I also acknowledge that, in the event of a false declaration, TEQ may require that any financial assistance already paid be refunded.

Social insurance number (SIN)

Individuals must provide Transition énergétique Québec (TEQ) with their social insurance number (SIN) when filing an application for a rebate.

The social insurance number will be used to produce the RL-27 slip, « Government Payments », which Revenu Québec requires the TEQ to provide when paying a subsidy. The law also requires individuals to provide their social insurance numbers when slips must be issued to them. The telephone number and email address allow us to communicate with the participants to obtain, if need be, additional information essential to process their application or evaluate the program in which they have participated.

Tax compensation

Applicants who wish to receive the financial incentive themselves will be subject to government compensation as defined in the Act respecting the Ministère du Revenu, which allows certain amounts payable to recipients by public organizations to be withheld for the payment of a debt under a tax law in Québec, or under the Act to facilitate the payment of support.

Transition énergétique Québec shall not, in any circumstances whatsoever, be held liable for any damage or prejudice resulting from implementation of the Program.

Attestation and consent

I hereby declare that I have read and understood all the conditions and terms set out in the applicant guide and in the normative framework, along with the declarations and consents indicated earlier. I also declare that the information provided in or in respect of this application is true and complete.

A signature is only required when you file a rebate application.

Last name and first name of the applicant or representative: _____

Signature: _____ Date: _____ (dd/mm/yyyy)

Supporting documents

These supporting documents must be provided, depending on the type of application you wish to file.

Pre-approval application	Rebate application
Completed unsigned application form	Application form > A completed unsigned copy AND > A completed, signed and digitized copy
Copies of price quotes > Acquisition of the charging station > Installation of the charging station and the electrical power supply	Copies of invoices > Acquisition of the charging station > Installation of the charging station and the electrical power supply When the amount of financial assistance claimed is \$5,000 or more, proof that the invoices have been paid must be provided. The following types of proof of payment are generally accepted: a copy of a cheque endorsed by the banking institution, a bank statement, a credit card statement and an electronic deposit notification.
	Photos > Photos showing all the charging stations covered by the application as well as the building of the applicant > Photos of the new components of the electrical infrastructure (transformer, distribution panel, load controller, etc.)
	If they were not provided when the pre-approval application was filed:
For a condominium > A copy of the extract of the declaration of co-ownership mentioning the number of units in the building where the charging station(s) will be installed OR > Any other official document attesting to this information	
For a multi-unit building > A copy of the property assessment roll of the building where the charging station(s) will be installed	
If the applicant is an individual and owns an electric vehicle > A copy of the electric vehicle registration certificate In addition, please note that proof of payment may be required for applications where the amount of financial assistance claimed is less than \$5,000, depending on the analysis performed by the program managers.	

Sending the application

The form and supporting documents must be emailed to:
bornemultilogement@teq.gouv.qc.ca

Please specify in the subject field of the email the reason for your application and the name of the applicant. Examples: "Pre-approval application – Name of the applicant" or "Rebate application – Name of the applicant"

APPENDIX

Information on the applicant

Company name: _____

Last name: _____ First name: _____

Information on the charging station for a multi-unit building

Make: _____ Model: _____

Number of connectors: _____

Type of acquisition

Purchase Lease

Purchase price (before taxes): _____

Purchase date*: _____ (dd/mm/yyyy) Lease start date*: _____ (dd/mm/yyyy)

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